ARMY COMMUNITY SERVICE *(ACS)*
VOLUNTEER SERVICE RECORD

For use of this form, see AR 608-1; the proponent agency is OACSIM

PRIVACY ACT STATEMENT

AUTHORITY: 5 USC Section 301, Departmental Regulations; 10 USC Section 3013, Secretary of the Army; Army Regulation 608-1, Army Community Service Center.

PRINCIPAL PURPOSE: To maintain records of hours volunteered and awards received. To record essential background information on volunteers.

ROUTINE USES: None.

DISCLOSURE: Voluntary. However, failure to provide the requested information will prevent keeping a record of individual volunteer qualifications and services; may prevent volunteers from receiving awards.

INSTRUCTIONS: Upon resignation, retirement, or transfer, a duplicate of this record will be furnished for the personal file of the volunteer. In case of transfer, original record will be furnished the gaining organization.

1. NAME OF VOLUNTEER *(Last, First, MI)*	2a. SPONSOR'S NAME
2b. SPONSOR IS ☐ OFFICER ☐ ENLISTED ☐ ACTIVE DUTY ☐ RETIRED ☐ DECEASED	2c. SPONSOR'S UNIT OF ASSIGNMENT
3. ADDRESS *(Street, City, State and ZIP Code)* AND E-MAIL ADDRESS	4. PHONE NO. AND FAX NO.

5. SEX ○ MALE ○ FEMALE	6. AGE	7. DRIVE A CAR ○ YES ○ NO	8. CHILDREN AT HOME ☐ NONE ☐ PRESCHOOL ☐ IN SCHOOL
9. INITIAL COMMITMENT ○ 3 MONTHS ○ 6 MONTHS ○ OTHER *(Specify)*			10a. EDUCATION ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12 — 10b. COLLEGE ☐ 1 ☐ 2 ☐ 3 ☐ 4
10c. DEGREES			10d. SPECIAL COURSES
10e. LANGUAGES			
11. WORK EXPERIENCE			12. VOLUNTEER EXPERIENCE
13. INTERESTS, SKILLS, HOBBIES			

14. **AWARDS AND SPECIAL RECOGNITION**			15. **TRAINING**		
DATE *(YYYYMMDD)*	TYPE	PRESENTED AT	DATE *(YYYYMMDD)*	TYPE	HOURS COMPLETED

16. **VOLUNTEER ANNUAL HOUR RECORD**

YEAR													
HOURS													

17a. SIGNATURE	17b. DATE *(YYYYMMDD)*