

**MILITARY SPOUSE HIRING AUTHORITY FACT SHEET**  
**Established by Executive Order (EO) 13473**

Source: RIA CPAC September 22, 2009

**WHO IS ELIGIBLE:**

(1) Spouse of member of armed forces serving on active duty (for other than training) who has orders specifying permanent change of station (not for training) for more than 180 consecutive days and is authorized dependent travel.

- spouse must have been married to service member at the time they receive their orders

- spouse must accompany service member on PCS orders - travel may not be delayed

- spouse is eligible to be appointed under this authority for a maximum of 2 years from the date of the PCS orders - there is no provision for extension of the 2 years due to placement in a temporary or term position

- spouse is limited to only one permanent appointment under this authority per PCS order

---OR---

(2) Spouse of a retired or separated active duty member who has a 100% service connected disability.

- spouse must have been married to service member at the time they became 100% disabled

- disability must be service connected

- spouse of an active duty military member on retirement or separation PCS orders is not eligible unless the sponsor is 100% disabled

- spouse is eligible under this authority for a maximum of 2 years from the date of the documentation verifying the service member is 100 % disabled - no provision for extension of the 2 years due to placement in a temporary or term position

- no limit on the number of appointments a spouse of a 100% disabled veteran may receive under this authority

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(3) An un-remarried widow/widower of a service member who was killed while performing active duty.

- spouse must have been married to service member at the time they are killed; death may be as a result of enemy attack, accident, disease or natural causes.

- spouse is eligible under this authority for a maximum of 2 years from the date of the documentation verifying the service member was killed while on active duty - no provision for extension of the 2 years due to placement in a temporary or term position

- no limit on the number of appointments a widow/widower of a deceased service member may receive under this authority

### **PROOF REQUIRED FOR EACH CATEGORY:**

#### **(1) For spouse of member on a PCS orders:**

- Copy of service member's orders
  - Orders must include statement authorizing spouse to accompany service member on PCS
  - Orders must include specific geographical location to which service member is being transferred
  - Orders must specify effective date of the PCS
- Documentation verifying marriage (license or other legal document)

#### **(2) For spouse of member with 100% disability:**

- DD214 showing release from service due to service connected disability
- Documentation showing member retired, was released or was discharged from active duty with a service-connected disability of 100%
- Documentation verifying marriage (license or other legal document)

#### **(3) For widow/widower:**

- Documentation showing service member was "released or discharged" from active duty due to his or her death while on active duty
- Documentation verifying service member was killed while serving on active duty
- Documentation verifying marriage (license or other legal document)
- Statement certifying the he or she is the "un-remarried widow or widower of the service member." (Quote from the CFR - assume this could be written statement signed by widow or widower that he/she has not remarried.

### **WHAT DOES THE AUTHORITY ACTUALLY MEAN FOR THE SPOUSE?**

#### **(1) For spouse of member on a PCS orders:**

- May apply on internal vacancy announcements if the area of consideration includes military spouse candidates eligible under EO 13473
- May register in Program S of DOD Priority Placement Program (PPP) even if spouse has never held a Federal position before.

- In order to register for a series/grade/option, registrant must be considered to be well-qualified
- May be appointed to competitive service to temp, term, or perm positions
- May use this authority for only one appointment per PCS move

**(2) For spouse of member with 100% disability:**

- May apply on internal vacancy announcements if the area of consideration includes military spouse candidates eligible under EO 13473
- May be appointed to competitive service to temp, term, or perm positions
- No limit on number of appointments that spouse may receive under this authority

**(3) For widow/widower:**

- May apply on internal vacancy announcements if the area of consideration includes military spouse candidates eligible under EO 13473
- May be appointed to competitive service to temp, term, or perm positions
- No limit on number of appointments that spouse may receive under this authority

**NOTES:**

Vacancy announcements will be posted on CPOL and USAJOBS.

Spouses should check "Who May Apply" section of announcement to see if they are included within area of consideration.

There is no grade level limitation on this hiring authority

At this time, the authority is not retroactive. It was effective September 11, 2009.