

AVC Directory of Classes

September 2009 – January 2010

VOL 101 - Building an Effective Volunteer Program – This class will aid FRGs, Private Organizations, schools, etc., with getting their volunteer programs organized. Discussion will include the importance of volunteer orientations and recordkeeping.

This class will be offered monthly at 1000 before the scheduled class.

10 September 2009 @ 1100 in the American Red Cross Training Room

VOL 102 - Recruitment and Recognition- How to Get Volunteers and Keep Them – This class will focus on volunteer recruitment, recognition ideas, and volunteer awards/incentives available for both Soldiers and civilians.

8 October 2009 @ 1100 in Bldg. 2626, American Red Cross Training Room

VOL 103 - Team Building for Volunteers – This class will address team building strategies, as well as ways to deal with difficult behaviors.

5 November 2009 @ 1100 in Bldg. 359, American Red Cross Training Room

VOL 105 - Generations of Volunteers – This class will address the importance of generational differences among volunteers and how to effectively recognize and address those differences.

3 December 2009 @ 1100 in Bldg. 359, American Red Cross Training Room

VMIS 101 - Volunteer Management Information System Basic Training – This class will go over usage of VMIS to include registration, uploading available volunteer positions in your organization, and input of monthly volunteer hours.

10 January 2010 @ 1100 in Bldg. 359, *To be Announced*

VOL 104 - Writing Award Winning Nominations – This class addresses writing effective nominations for volunteer awards, and the criteria for the awards for Fort Benning, US Army, as well as other civilian awards.



Volunteer of the Month Volunteer of the Quarter Youth Volunteer of the Quarter

Volunteer must be registered with the AVCC and/or FRG office and have achieved a minimum of 100 volunteer hours per month to qualify for the Volunteer of the Month. To qualify for Volunteer of the Quarter the requirement is a minimum of 250 hours per quarter (documented in the AVCC office), which may be a combined total from more than one organization. Youth volunteers must have a minimum of 100 hours per quarter. Volunteers are honored at the Commanding General's breakfast which is held quarterly at The Benning Club. The Volunteer of the Quarter receives a special parking pass to allow special parking at the Commissary.

- Recognizes outstanding and distinguished support to the unit and/or the Fort Benning community. The written justification must reflect the level of service and the level of impact.
- Must hold leadership position in the organization which is nominating the volunteer.
- Anyone with direct knowledge of the individual's volunteer services can make the nomination. Approval of the nomination is the organization's director, O-5, commander/CSM, or above.

Volunteer of Excellence Retiree Volunteer of Excellence Youth Volunteer of Excellence Family Readiness Group Volunteer of Excellence

Volunteer must be registered with the AVCC and/or FRG office and have achieved a minimum of 500 (300 for Youth volunteers) volunteer hours (documented in the AVCC office), which may be a combined total from more than one organization.

- Recognizes outstanding and distinguished support to the unit and/or the Fort Benning community. The written justification must reflect the level of service and the level of impact.
- Must hold leadership position in the organization which is nominating the volunteer.
- Anyone with direct knowledge of the individual's volunteer services can make the nomination. Approval of the nomination is the organization's director, O-5, commander/CSM, or above.
- Nominee can have previously received Volunteer of the Month and Quarter recognition.

Dates to Remember

5 October 09

Volunteer of the Month/Quarter nominations due to AVCC

23 October 09

Fort Benning's Recognition of Excellence Breakfast - 0730

3 December 09

Volunteer Advisory Council Meeting – 1400

5 January 10

Volunteer of the Month/Quarter nominations due to AVCC

29 January 10

Fort Benning's Recognition of Excellence Breakfast - 0730

4 March 10

Volunteer Advisory Council Meeting - 1400

Volunteer of the Month/Quarter nominations due to AVCC

12 March 10

Last day to submit nominations for USAIC Annual
Volunteer Recognition Ceremony

20 April 10

Fort Benning's Recognition of Excellence Breakfast - 0730

21 April 10

USAIC Annual Volunteer Recognition Ceremony - 1600

3 June 10

Volunteer Advisory Council Meeting – 1000

5 July 10

Volunteer of the Month/Quarter nominations due to AVCC

30 July 10

Fort Benning's Recognition of Excellence Breakfast - 0730

* Dates are subject to change. All dates in **red**
are tentative.

Army Community Service

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For forms and information access the website.

<http://www.benningmwr.com/acs-volunteercorps.php>

Army Volunteer Corps (AVC)



Class Directory and Award Nomination Information

